



Job Title: Kitchen Assistant
Reporting to: Line manager job title
Direct Reports: 0

Job Band:
Size of Team: 102

Brief summary of what the job is (no more than three lines)

Key Responsibilities

- Preparation and distribution of breakfast to Residents in their bedrooms.
- Assisting individual Resident's with feeding.
- Clearing of breakfast trays.
- Pre-replenishing and cleaning of Resident's water and juice jugs kept in bedrooms.
- Assisting with preparation of mid-day meal as necessary.
- Replenishing and rotation of stock/food items.
- Perform any other duties commensurate with these responsibilities, the band of the post and skills and qualifications of the post-holder.

You will

- Be able to work on your own initiative
- Have willingness to learn and adapt new skills



BE PART OF A LIFE SAVING TEAM



Person specification

This is a specification of the experience, skills etc. that are required to effectively carry out the duties and responsibilities of the post (as outlined in the job description) and forms the basis for selection.

Requirements	Essential	Desirable
Education and Qualifications		
Educated to GCSE level or equivalent (Grade C) inc Maths & English		✓
Details of required qualification		
Details of required qualification		
Details of required qualification		
Experience		
Details of required experience		✓
Details of required experience		
Details of required experience		
Details of required experience		
Skills, knowledge and abilities		
Excellent interpersonal skills with ability to communicate effectively at all levels	✓	
Ability to use Microsoft® applications at intermediate level	✓	
Details of required ability	✓	
Details of required ability	✓	
Details of required ability	✓	
Details of required capability	✓	
	✓	
	✓	

This job description is intended as an outline indicator of general areas of activity and will be amended in light of the changing needs of St John Ambulance. It is expected that the post holder will be as positive and flexible as possible in using this document as a framework.

Initials: HR

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